

3. Proportion/extent of the material used: Duplicating excerpts that are short in relation to the entire copyrighted work or segments that do not reflect the "essence" of the work is usually considered fair use.
4. The effect on marketability: If there will be no reduction in sales because of copying or distribution, the fair use exemption is likely to apply. This is the most important of the four factors for Fair Use (Princeton University).

LIMIT YOUR BORROWING:

Quantitatively: Quote or closely paraphrase as little as possible to make your point: under 10% is best; above 20% is high risk (though a recent case allowed that, where mainly facts were copied).

Qualitatively: Avoid using the "heart" of the original, what most people would buy the work to read.

Public Domain

Public Domain is defined as work belonging to the public as a whole and include the following: government documents and works, works with an expired copyright or no existing protection, and works published over 75 years ago. Instructors are encouraged to use Public Domain works to support and enhance instructional content within courses. The resources below provide Public Domain works that instructors may use. This list is a general list. You may use other websites to find Public Domain works, but you must site the source and produce the license agreement.

Educational Public Domain Resources

- Free Federal Resources for Educational Excellence at <http://www.free.ed.gov/>
- Fotopedia at <http://www.fotopedia.com/>
- NASA Multimedia at <http://www.nasa.gov/multimedia/index.html>
 - Read the Guidelines at <http://www.nasa.gov/multimedia/guidelines/index.html>
- Flickr at <http://www.flickr.com/>
- Creative Commons at <http://creativecommons.org/>
- Wikipedia at <http://www.wikipedia.org/>
- Wikimedia Commons at http://commons.wikimedia.org/wiki/Main_Page
- YouTube at <http://www.youtube.com/>
- SchoolTube at <http://www.schooltube.com/>
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