

Lesson: Work Habits



Students who are successful in the online environment are committed to their studies. Online classes do offer convenience and flexibility. But they can be more demanding of time and energy than regular classes.

Online students need to:

1. Use technology properly
2. Log in regularly to participate in their classes, usually at least three times per week
3. Plan their time well to ensure enough time to study and complete assignments
4. Exercise self discipline in order to complete assignments on time
5. Take notes as they study
6. Enjoy communicating in writing and reading the writing of others
7. Be able to work with others to complete projects
8. 'Speak up' to their instructors when problems arise



Photo Attribution

Description: Young lady with thumbs up

Source: Shutterstock.com