Adding audio and video to your Schoology course assignments is a way to personalize the message you are sending out. You can add audio or video to a new assignment or edit an existing assignment. You can also use the Audio/Video Recording feature in other areas of Schoology including Updates, Discussion Boards, Test Questions, and Messages.

Only the following browsers listed below support the HTML5 A/V recorder. EDGE and Internet Explorer do not support the audio/video tools in Schoology.
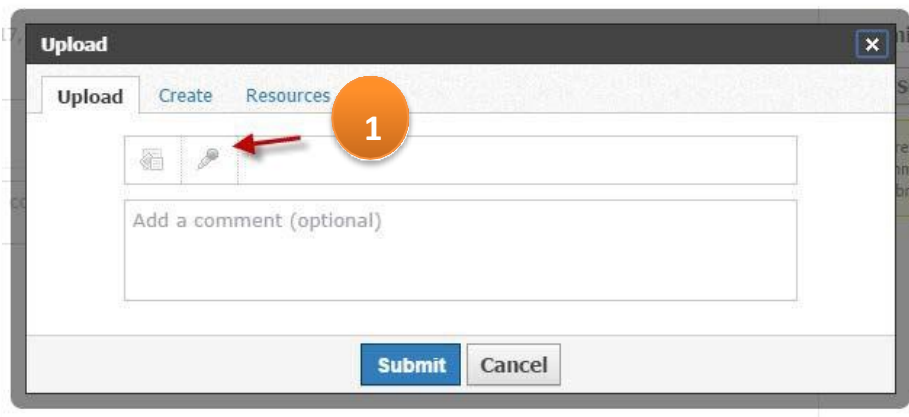
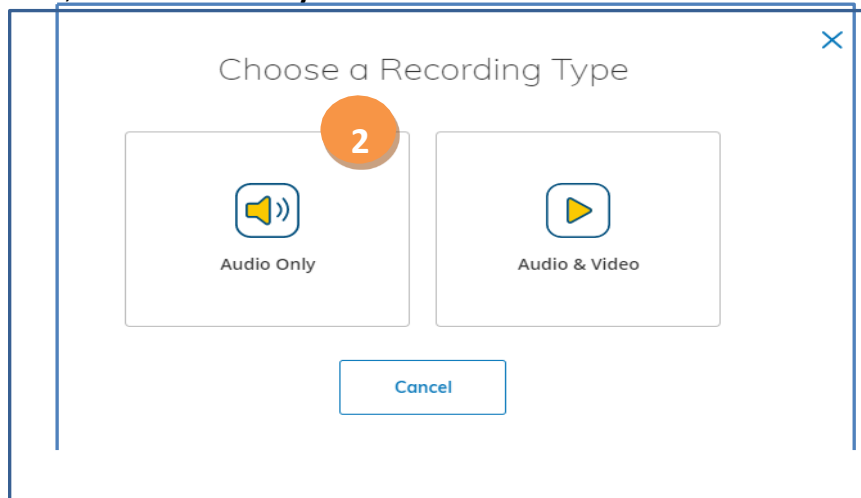<div align="center">Chrome (web)</div>

<div align="center">Firefox (web)</div>

The key is to look for the microphone [🎤] button.

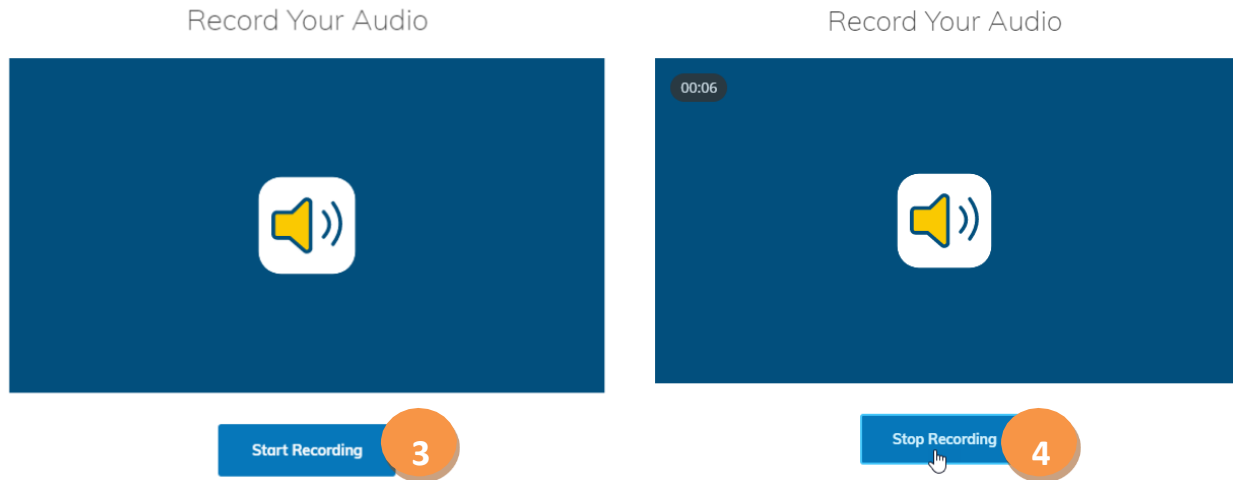## Audio Recording Settings

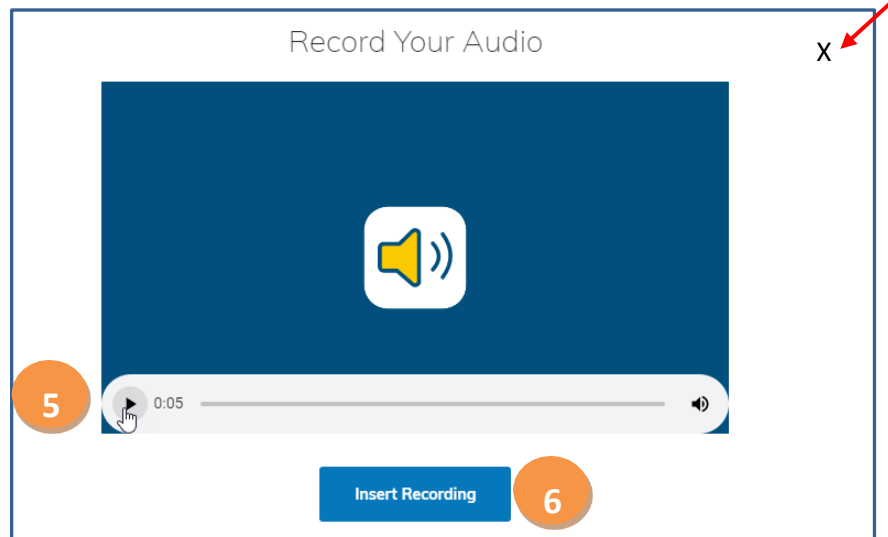- Select the **microphone** button to open the **Recording** pop-up.

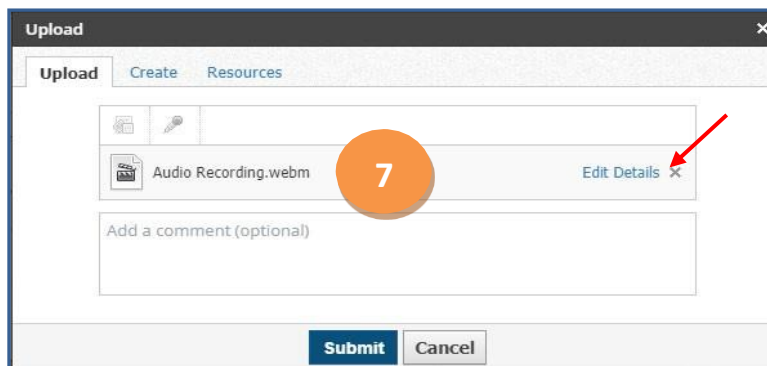- In the window, select **Audio Only**.

- When you select the **Audio button**, the **Recording window** should appear. Click Start Recording and then speak. When you are done click Stop Recording.

Record Your Audio

Record Your Audio

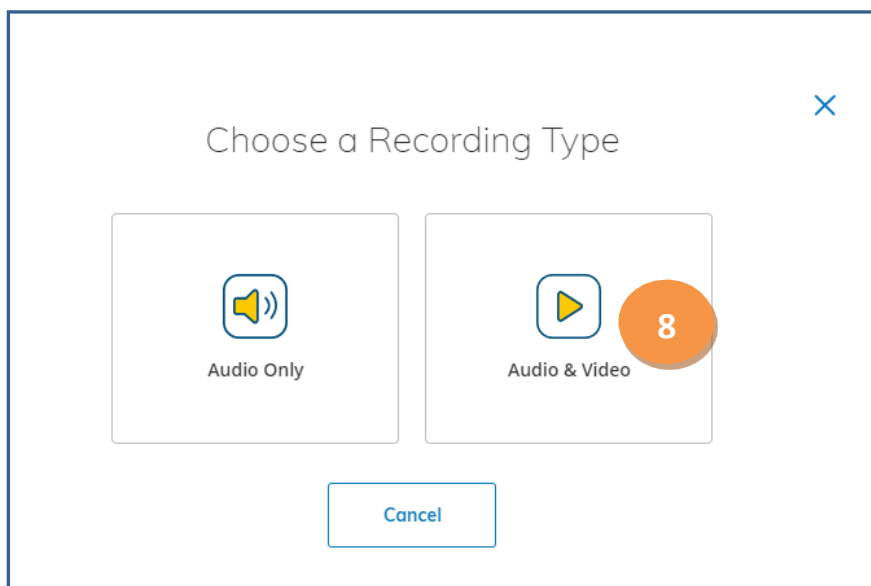Start Recording **3**

00:06

Stop Recording **4**

- Click the play arrow to listen to the recording. If you are happy with the recording, click **Insert Recording**. If you want to discard the recording and try again, close the recording window (click the X).
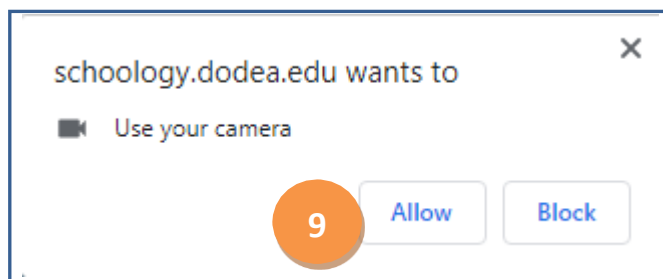
Record Your Audio

X

5 0:05

Insert Recording **6**

- When you insert the recording, you will see the file listed in the Upload window. You can again choose to delete the file by clicking the X next to Edit Details.
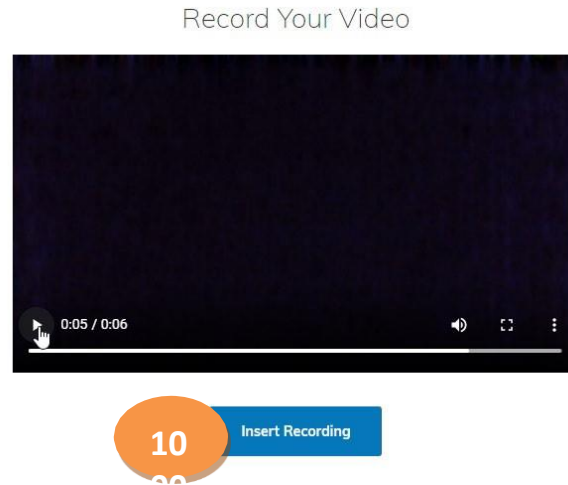
- Select the **Microphone** icon to record a video. In the window, select **Audio & Video**.

A window will appear asking for permission to use your camera. Select **Allow**. Then click **Start Recording/Stop Recording** to make the video.

- To watch and listen to the recording click the play arrow. If you are happy with the video, choose **Insert Recording**. When you insert the recording, you will see the file listed in the Upload window. You can again choose to delete the file by clicking the X next to Edit Details.

Record Your Video

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Insert Recording

- When using the Audio/Video tools in a quiz or a test repeat the steps above. In the case of a quiz/test question the file will be save under the text entry box. Again, you can choose to delete the recording by clicking the X. You can record as many times as needed.

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Question 9 (1 point)

here is your prompt record your

Remove Attachment ×

Are you sure you want to remove this recording?

Remove Cancel

B I U ⋮≡ ⋮≡ S

Record Answer

11 Audio Recording