Configure Japanese Support in Windows XP

Windows XP comes bundled with Japanese character support, but you will have to manually install it from the Windows XP Control Panel yourself. If you haven't installed Japanese support on your machine yet, perform the steps below.

1. From the "Start" menu, choose "Settings" then "Control Panel."

2. Open "Regional and Language Options."

3. Click the "Languages" tab at the top of the "Regional and Language Options" window. Place a checkmark in the "Install files for East Asian languages" box.

- 4. The "Install Supplemental Language Support" window will appear. Click OK.
- 5. Next, click the "Advanced" tab at the top of the window. Place a checkmark on "Japanese" on the "Code page conversion tables." If you want to keep this change effective regardless of who uses the computer, then place a checkmark on "Default user account settings." The warning window will appear. Click OK.











6. Now, click "**Apply**" at the right bottom of the window.

- 7. The computer will start copying files.
- 8. If you get the "Advanced" window asking "The required files are already installed on your disk...," click on "Yes."
- 9. You will be prompted to restart the computer. You have a few more things to do, so answer "**No**."
- 10. Click the "Languages" tab again at the top of the window, and click on "Details."

 Click the pull-down list under "Default input language" and choose "Japanese." You can put the default input language back to English by the same procedure. Next, click on "Language Bar" under "Preferences."



- 12. Remove the checkmark from "Show text labels," and click OK.
- 13. Click OK again.

- 14. You will be asked to restart the computer. Click "Yes."
- 15. After rebooting the computer, you will see the **Japanese IME toolbar** on the screen and will be able to read and type Japanese.
- 16. Look at the extreme right side of the Windows "taskbar" (across the bottom of the screen). If you see a square blue icon with "EN", click on it and you will see a pop-up menu with "Japanese" and "English" as options. Select "JP" (Japanese) to switch on the system's Japanese writing facility.
- 17. Then, you will see the **Japanese IME toolbar** above the icon. The toolbar will have an "**A**" (Input Mode), which represents Roman characters (the default character selection). Clicking **A** reveals a menu of other possible writing systems.
- 18. Choose "Hiragana" ひらがな (H), and then the button will change to あ for typing in hiragana.
- 19. To go back to English input mode, click on the あ button again, and choose "Direct Input" 直接入力 (C). The button will go back to **A** to type Roman characters. You can also switch between **A** and あ by holding down the Alt key and hitting the tilde (~) key.
- 20. If you want to type your name in katakana, click on the あ or **A** button (depending on your current mode).













21. Choose "Full-width Katakana" 全角カタカナ (K), and then the button will change to カ for typing in katakana.

